



PUDUMJEE

**PUDUMJEE PAPER PRODUCTS LIMITED**

Registered office Thergaon, Pune -411033.  
Telephone No.: 020-40773423 Fax No.: 020-40773388  
E-mail: [investors.relations@pudumjee.com](mailto:investors.relations@pudumjee.com)

**IMPORTANT & URGENT**  
**FOR YOUR IMMEDIATE ACTION**

Date : 14th June, 2018

Ref: PPAP/PAN/1



Dear Shareholder(s),

**Sub.: Mandatory updation of PAN and Bank details against your holding**

Pursuant to SEBI circular dated 20th April, 2018, Shareholders whose ledger folios do not have or having incomplete details with regard to PAN and Bank particulars are required to compulsorily furnish the details to the Registrar and Transfer Agent (RTA)/to the Company for registration in the folio. **As per the records with RTA, your folio needs to be updated with the PAN / complete Bank details so that the investments held by you will be fully protected with proper KYC compliance.**

**ACTION REQUIRED FROM YOU**

To update the records, you are requested to submit the following to the RTA / the company within 21 days from the date of receipt of this Notice

- Enclosed format duly filled in and signed by all the Shareholders
- Self-attested copy of Pan Card of all the holders
- Original Cancelled Cheque leaf with name (if name is not printed, self-attested copy of the pass book first page)
- Address proof (self-attested Electricity Bill /Aadhaar-card) in case of address change.

In case if you have any queries or need any assistance, please contact:

<b>Pudumjee Paper Products Limited</b> Registered office : Thergaon, Pune -411033. Telephone No: 020-40773423 Fax No.: 020-40773388 E-mail: <a href="mailto:investors.relations@pudumjee.com">investors.relations@pudumjee.com</a>	M/s Karvy Computershare Pvt. Ltd. Unit : <b>Pudumjee Paper Products Limited</b> Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032. Toll Free No.: 1800-3454-001 E-mail : <a href="mailto:einward.ris@karvy.com">einward.ris@karvy.com</a>
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Thanking you,

Yours faithfully,

For **Pudumjee Paper Products Limited**

Sd/-

**Vinay Jadhav**  
Company Secretary  
Encl.:As above

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